



Facilitating Learning™

How to Facilitate and Involve Today's Learner in the Learning Process

(Two-Day Workshop)

Facilitating Learning™ presumes a comfort level with presentation skills. This workshop is designed for participants who wish to facilitate training for adult learners.

TOPICS INCLUDE:

Facilitating Learning™ teaches advanced audience involvement and presentation techniques; dealing with different audience types and challenges, polishing presentation skills; structuring a presentation; and the experiential learning cycle to design interactive adult learning.

WORKSHOP MATERIALS

Each participant receives a detailed booklet that acts as a workbook during the program, and as an easy-to-use reference afterwards. Information includes a self-assessment, easy-to-use reference summaries, and a recommended reading list.

www.mdctraining.ca

CORE PROGRAM

- The program revolves around the following:
 - Advanced Presentation Skills**
 - This workshop will focus on refreshing and polishing presentation techniques.
 - Advanced & Intermediate Facilitation Skills**
 - Focus on the specific needs of facilitating adults.
 - Blend presentation technique with facilitation technique.
 - Good Communication Equals Good Learning**
 - McLuhan & Davies research shows how learning can be improved through knowledge of: communication styles (plus learning styles); and blending of interactive, analytical and spontaneous facilitation.
- Structure your information quickly, clearly and concisely
- Plan creative and diverse activities, games, ice breakers, brainstorming etc.
- Polish presentation skills including voice, eye contact, gestures, stance and movement
- Deal with difficult questions to acknowledge the learner, buy time and get results
- Deliver interactive learning, polished presentations and effective question and answer sessions
- Demonstrate superior communication skills to ensure the “message” is delivered as intended

Workshop Format:

Practice, Practice, Practice

The core program is a two-day workshop comprising practice sessions, coaching and feedback. (One- and three-day workshops also available)

Participants will be expected to stand up and facilitate learning several times during the workshop experience.

Who Should Attend?

The workshop is designed for professionals who deliver training to internal audiences.

(Testimonials upon request)

Available in-company only.

LEARNING OBJECTIVES

By the end of the workshop, participants will have learned how to:

- Understand the difference between 'presenting' and 'facilitating learning'
- Design and deliver learning that appeals to and engages all audience types
- Use the experiential learning cycle to increase the impact for all learning styles
- Create and control a productive, flexible and fair learning environment
- Prepare for, anticipate and manage challenges in the classroom